

ISO/IEC JTC1/SC7 N3998

2008-05-14

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**ISO/IEC JTC1/SC7
PLENARY MEETING AGENDA
Berlin, Germany
May 18 - 23, 2008**

Location: DIN - German Institute for Standardization, Berlin-Mitte, Burggrafenstr. 6, 10787 Berlin
<https://www.isqi.org/en/conferences/isoiec-jtc1sc7/registration/>

Registration

Sunday 18 May 2008	10.00-17.00	TBD
Monday 19 May 2008	09.00-17.00	TBD
Tuesday 20 to Friday 23 May 2008	09.00-17.00	TBD

WEEK SCHEDULE AT A GLANCE

	09:00 - 12:30	13:30 - 18:00	18:00 - 20:00
18	Advisory Group (starts at 10:00 hrs)	Advisory Group	
19	1st Session of Plenary + WG 2, 4, 6, 7, 10, 19, 20, 21, 23, 24, 25, 42, 26, 1A, JWG, SWG1, SWG 5, Ad-Hocs	WG 2, 4, 6, 7, 10, 19, 20, 21, 22, 23, 24, 25, 42, 26, 1A, JWG, SWG1, SWG 5, Ad-Hocs	Reception starting at 18:00 hrs. DIN - Normenwerk
20	WG 2, 4, 6, 7, 10, 19, 20, 21, 23, 24, 25, 42, 26, 1A, JWG, SWG1, SWG 5, Ad-Hocs	WG 2, 4, 6, 7, 10, 19, 20, 21, 22, 23, 24, 25, 42, 26, 1A, JWG, SWG1, SWG 5, Ad-Hocs	Reception starting at 18:00 hrs. Tent inner court yard DIN
21	WG 2, 4, 6, 7, 10, 19, 20, 21, 22, 23, 24, 25, 26, 42, JWG, SWG1, SWG 5, SG IT Governance, Ad-Hocs	WG 2, 4, 6, 7, 10, 19, 20, 21, 23, 24, 25, 42, 26, 1A, JWG, SWG1, SWG 5, Ad- Hocs	Social Program and dinner starting at 16:00 hrs. Alte Pumpe
22	WG 2, 4, 6, 7, 10, 19, 20, 21, 23, 24, 25, 42, 26, 1A, JWG, SWG1, SWG 5, Ad-Hocs	WG 2, 4, 6, 7, 10, 19, 20, 21, 22, 23, 24, 25, 42, 26, 1A, JWG, SWG1, SWG 5, Ad-Hocs	Advisory Group Social function starting at 20:00 hrs. - Tent inner court yard DIN
23	WG 2, 4, 6, 7, 10, 19, 20, 21, 23, 24, 25, 42, 26, 1A, JWG, SWG1, SWG 5, Ad-Hocs	2nd Session of Plenary	

Note: The ballot resolution group for the FiSMA PAS (DIS 29881) will meet during the plenary at a day TBD.

DETAILED SCHEDULE

Saturday, May 17th 2008

10:00 - 17:00 JTC 1 Study Group on IT Governance

Sunday, May 18th 2008

08:00 - 17:00 Delegate Registration
10:00 - 17:00 JTC 1 Study Group on IT Governance
10:00 - 17:00 First Advisory Group meeting
17:00 – 18:00 WG25 Planning Meeting

Monday, May 19th 2008

09:00 - 09:30 Delegate Registration
09:30 - 11:00 First Session of the Plenary Meeting

1. Opening of the meeting - 09:30 hrs
2. Host's welcome
3. Chairman's remarks
4. Meeting Logistics
5. Roll call of delegates
6. Appointment of drafting committee
7. Adoption of the agenda
8. Report of the Secretariat
 - 8.1. Status Report
 - 8.2. SC7 Project Information
9. Chairman's and AG report
10. Other Reports (please notify the Secretariat no later than April 30th)
11. Review of Meeting Schedule
12. Meeting Closure

11:00 -11:30 Coffee-breaks
11:30 - 13:00 Working Group meetings
13:00 - 14:00 Lunch
14:00 - 16:00 Working Group meetings
16.00 - 16.30 Coffee-breaks
16:30 - 18:00 Working Group meetings

18:00 Reception

Tuesday, May 20th to Thursday, May 22th 2008

09:00 - 12:30 Working Group meetings

12:30 - 13:30 Lunch

13:30 - 18:00 Working Group meetings

Social events:

Tuesday, May 20th, 18h00 - Reception

Wednesday, May 21st, 16h00 – Social Program

Business Planning Group meetings (as required)

Thursday, May 22th 2008

18:00 - 20:00 Second Advisory Group meeting

20:00 Social Function

Friday, May 23rd 2008

09:00 - 12:30 Working Group meetings

12:30 - 13:30 Lunch

13:30 - 15:00 Second Session of the Plenary Meeting

13. Opening of the meeting

14. Roll call of delegates

15. Adoption of the agenda

16. Reports from Working Groups:

16.1 WG2 - R. Hodgkinson

16.2 WG4 – D.H. Lee

16.3 WG6 - M. Azuma

16.4 WG7 - D. Thiele

16.5 WG10 - A. Dorling

16.6 WG19 -

16.7 WG20 - J. Garbajosa

16.8 WG21 - D. Bicket

16.9 WG22 - A. Reilly

16.10 WG23 - S. Katoh

16.11 WG24 - T. Uthayanaka

16.12 WG25 – J. Dugmore

16.13 WG42 – J. Bentz

16.14 WG26 - S. Reid

16.15 WG1A – A. Holt

16.16 JWG TC54 – M.F. Theofanos

16.17 SWG1 - F. Coallier

16.18 SWG5 - C. Jones

17. Approval of resolutions and statement of results
18. Subsequent meetings - location and date
 - 18.1. Plenary meetings
 - 2009 – India
 - 2010 – Japan
 - 2011 - ?
 - 18.2. Interim meetings
 - 2008 – China
 - 2009 – USA
 - 2010 - ?
 -
19. Any other business
20. Adjournment

Room Allocation

Details will be provided to delegates at onsite registration.

ADVISORY GROUP - BUSINESS PLANNING MEETING
Berlin– Sunday 2008-05-18
Draft Agenda

10:00 Opening – Chairman’s remarks

10:10 Roll-call

10:15 Host Introduction

10:25 Adoption of Agenda and designation of rapporteur

10:30 Work Program Status and Administration

- **Secretariat Report (See SC7 Web site)**
 - **SC7 Project Plans**
 - **New Work Items**
 - **Organization:**
 - **Convenership of WG19**
 - **Convenership of WG7**

- **WG 7 Convener presentation**
- **WG 20 Convener presentation**

(Note: all WG presentations limited to 10 min and covering projects, project plans, project status and NWI)

11:00 Internal Liaison report and status

- **Chair comments on internal liaisons management**
- **JTC1/SC27 (N3980 to N3986, N3994)**
- **ISO/TC176**
- **IEC/TC56 (N3979)**

- **ISO Risk Management Project**
- **Others**

11: 30 External liaisons

- **JTC 1 Australia Plenary Resolution 25 on the management of liaisons**
- **Active liaisons**
 - **IEEE-CS (report to be presented in the afternoon)**
 - **INCOSE (N3989)**
 - **itSMF**
 - **OMG – PAS proposal (N3960, N3976, N3977)**
 - **Others**
- **New liaisons**

12:00 Presentation by Chairman on status and vision

- **SC7 Terms of references**

12:30 Lunch Break

13:30 Renewal of SC7 Chair's term (N3990)

13:45 Study Groups Reports:

- **Study Group on IT Governance**
 - **JTC 1 Study Group on ICT Governance**
- **Study Group on Agent Technologies**
- **Study Group on the Relationship of Processes and IT Services**
- **Study Group on Market interest in Assessing the SAM Process**

15:00 Coffee break

15:30 SWG5 Report

15:50 IEEE-CS Liaison Report (N3997)

16:00 Future Interim Meetings and Plenary

Plenary:

- **2009 – India**
- **2010 – Japan**
- **2011 - ?**

Interim Meetings:

- **2008 – Nanning, China (N3993)**
- **2009 – Washington, USA**
- **2010 - ?**
- **2011 - ?**

16:10 General discussion and other issues

16:25 Summary of action items for the week

16:40 Adjourn

SECOND SESSION OF THE ADVISORY GROUP

Berlin – Thursday 2008-05-22

Draft Agenda

18:00 Opening – Chairman’s remarks

18:10 Roll Call

18:20 Adoption of the agenda

18:25 Review of Resolutions

20:00 Adjourn