

## ISO/IEC JTC1/SC7 N3930

2008-02-11

<b>Doc. Type</b>	SC7 Plenary Meeting Agenda
<b>Title</b>	Draft Agenda - JTC1/SC7 Plenary Meeting, Berlin, Germany, May 18 - 23, 2008.
<b>Source</b>	JTC1/SC7 Chair and Secretariat
<b>Project</b>	
<b>Status</b>	Preliminary
<b>References</b>	N3771
<b>Action ID</b>	FYI or ACT
<b>Due Date</b>	
<b>Distribution</b>	SC7_AG; JTC1 Sec.; P, O & L Members
<b>Medium</b>	Acrobat
<b>No. of Pages</b>	8
<b>Note</b>	Joining instructions at <a href="https://www.isqi.org/en/conferences/isoiec-jtc1sc7/registration/">https://www.isqi.org/en/conferences/isoiec-jtc1sc7/registration/</a>

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**ISO/IEC JTC1/SC7  
PLENARY MEETING AGENDA  
Berlin, Germany  
May 18 - 23, 2008**

**Location:** DIN - German Institute for Standardization, Berlin-Mitte, Burggrafenstr. 6, 10787 Berlin  
<https://www.isqi.org/en/conferences/isoiec-jtc1sc7/registration/>

**Registration**

Sunday 18 May 2008	10.00-17.00	TBD
Monday 19 May 2008	09.00-17:00	TBD
Tuesday 20 to Friday 23 May 2008	09.00-17.00	TBD

**WEEK SCHEDULE AT A GLANCE**

	<b>09:00 - 12:30</b>	<b>13:30 - 18:00</b>	<b>18:00 - 20:00</b>
18	Advisory Group (starts at 10:00 hrs)	Advisory Group	
19	1st Session of Plenary + WG 2, 4, 6, 7, 10, 19, 20, 21, 23, 24, 25, 26, 42, JWG, SWG1, SWG 5, SG IT Governance, Ad-Hocs	WG 2, 4, 6, 7, 10, 19, 20, 21, 22, 23, 24, 25, 26, 42, JWG, SWG1, SWG 5, SG IT Governance, Ad-Hocs	Reception starting at 18:00 hrs. DIN - Normenwerk
20	WG 2, 4, 6, 7, 10, 19, 20, 21, 23, 24, 25, 26, 42, JWG, SWG1, SWG 5, SG IT Governance, Ad-Hocs	WG 2, 4, 6, 7, 10, 19, 20, 21, 22, 23, 24, 25, 26, 42, JWG, SWG1, SWG 5, SG IT Governance, Ad-Hocs	Reception starting at 18:00 hrs. Tent inner court yard DIN
21	WG 2, 4, 6, 7, 10, 19, 20, 21, 22, 23, 24, 25, 26, 42, JWG, SWG1, SWG 5, SG IT Governance, Ad-Hocs	WG 2, 4, 6, 7, 10, 19, 20, 21, 23, 24, 25, 26, 42, JWG, SWG1, SWG 5, SG IT Governance, Ad-Hocs	Social Program and dinner starting at 16:00 hrs. Alte Pumpe
22	WG 2, 4, 6, 7, 10, 19, 20, 21, 23, 24, 25, 26, 42, JWG, SWG1, SWG 5, SG IT Governance, Ad-Hocs	WG 2, 4, 6, 7, 10, 19, 20, 21, 22, 23, 24, 25, 26, 42, JWG, SWG1, SWG 5, SG IT Governance, Ad-Hocs	Advisory Group Social function starting at 20:00 hrs. - Tent inner court yard DIN
23	WG 2, 4, 6, 7, 10, 19, 20, 21, 23, 24, 25, 26, 42, JWG, SWG1, SWG 5, SG IT Governance, Ad-Hocs	2nd Session of Plenary	

Note: The ballot resolution group for the FiSMA PAS (DIS 29881) will meet during the plenary at a day TBD.

DETAILED SCHEDULE

**Sunday, May 18<sup>th</sup> 2008**

08:00 - 17:00 Delegate Registration  
10:00 - 17:00 First Advisory Group meeting

**Monday, May 19<sup>th</sup> 2008**

09:00 - 09:30 Delegate Registration  
09:30 - 11:00 First Session of the Plenary Meeting

1. Opening of the meeting - 09:30 hrs
2. Host's welcome
3. Chairman's remarks
4. Meeting Logistics
5. Roll call of delegates
6. Appointment of drafting committee
7. Adoption of the agenda
8. Report of the Secretariat
  - 8.1. Status Report
  - 8.2. SC7 Project Information
9. Chairman's and AG report
10. Other Reports (please notify the Secretariat no later than April 30th)
11. Review of Meeting Schedule
12. Meeting Closure

11:00 -11:30 Coffee-breaks  
11:30 - 13:00 Working Group meetings  
13:00 - 14:00 Lunch  
14:00 - 16:00 Working Group meetings  
16.00 - 16.30 Coffee-breaks  
16:30 - 18:00 Working Group meetings

18:00 Reception

**Tuesday, May 20<sup>th</sup> to Thursday, May 22<sup>th</sup> 2008**

09:00 - 12:30 Working Group meetings  
12:30 - 13:30 Lunch  
13:30 - 18:00 Working Group meetings

Social events:

Tuesday, May 20<sup>th</sup>, 18h00 - Reception  
Wednesday, May 21<sup>st</sup>, 16h00 – Social Program

Business Planning Group meetings (as required)

## **Thursday, May 22<sup>th</sup> 2008**

18:00 - 20:00 Second Advisory Group meeting

20:00 Social Function

## **Friday, May 23<sup>rd</sup> 2008**

09:00 - 12:30 Working Group meetings

12:30 - 13:30 Lunch

13:30 - 15:00 Second Session of the Plenary Meeting

13. Opening of the meeting
14. Roll call of delegates
15. Adoption of the agenda
16. Reports from Working Groups:
  - 16.1 WG2 - R. Hodgkinson
  - 16.2 WG4 – D.H. Lee
  - 16.3 WG6 - M. Azuma
  - 16.4 WG7 - D. Thiele
  - 16.5 WG10 - A. Dorling
  - 16.6 WG19 - B. Wood
  - 16.7 WG20 - J. Garbajosa
  - 16.8 WG21 - D. Bicket
  - 16.9 WG22 - A. Reilly
  - 16.10 WG23 - S. Kato
  - 16.11 WG24 - T. Uthayanaka
  - 16.12 WG25 – J. Dugmore
  - 16.13 WG26 - S. Reid
  - 16.14 WG42 – J. Bentz
  - 16.15 JWG TC54 – M.F. Theofanos
  - 16.16 SWG1 - F. Coallier
  - 16.17 SWG5 - C. Jones
17. Approval of resolutions and statement of results
18. Subsequent meetings - location and date
  - 2009 – India
  - 2010 – Japan
  - 2011 - ?
19. Any other business
20. Adjournment

## **Room Allocation**

Details will be provided to delegates at onsite registration.

**ADVISORY GROUP - BUSINESS PLANNING MEETING**  
**Berlin– Sunday 2008-05-18**  
**Draft Agenda**

**10:00 Opening – Chairman’s remarks**

**10:10 Roll-call**

**10:15 Host Introduction**

**10:25 Adoption of Agenda and designation of rapporteur**

**10:30 Work Program Status and Administration**

- **Secretariat Report (See SC7 Web site)**
  - **SC7 Project Plans**
  - **New Work Items**
  - .
  - **P Members participation to ballots**

- **WG xx Convener presentation**
- **WG xx Convener presentation**
- **WG xx Convener presentation**

*(Note: all WG presentations limited to 10 min and covering projects, project plans, project status and NWI)*

**11:15 Internal Liaison report and status**

- **ISO/TC176**
- **IEC/TC56**
- **ISO Risk Management Project**
- **TC184/SC5**

- **JTC 1/SC7**

**11: 45 External liaisons**

- **itSMF**
- **INCOSE**
- **OMG – PAS proposal**

**12:00 Presentation by Chairman on status and vision**

**12:30 Lunch Break**

**13:30 Decision on follow-up**

**13:45 Study Groups Reports:**

- **Study Group on ITC Governance**
- **Study Group on Agent Technologies**
- **Study Group on the Relationship of Processes and IT Services**
- **Study Group on Market interest in Assessing the SAM Process**

**15:00 Coffee break**

**15:30 SWG5 Report**

**15:50 IEEE-CS Liaison Report**

**16:00 Future Interim Meetings and Plenary**

**Plenary:**

- **2009 – India**

- **2010 – Japan**
- **2011 - ?**

**Interim Meetings:**

- **2008 – Beijing, China**
- **2009 - ?**
- **2010 - ?**

**16:10 General discussion and other issues**

**16:25 Summary of action items for the week**

**16:40 Adjourn**



## **SECOND SESSION OF THE ADVISORY GROUP**

**Berlin – Thursday 2008-05-22**

**Draft Agenda**

**18:00 Opening – Chairman’s remarks**

**18:10 Roll Call**

**18:20 Adoption of the agenda**

**18:25 Review of Resolutions**

**20:00 Adjourn**