

ISO/IEC JTC1/SC7 N3639

2006-12-07

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**ISO/IEC JTC1/SC7
PLENARY MEETING AGENDA
Moscow, Russian Federation
May 20 - 25, 2007**

Location: International Centre for Informatics and Electronics, Moscow, Russian Federation (see N3638)

Registration

Saturday 19 May 2007	10.00-17.00	TBD
Sunday 20 May 2007	10.00-17.00	TBD
Monday 21 May 2007	09.00-17.00	TBD
Tuesday 22 to Friday 25 May 2006	09.00-17.00	TBD

WEEK SCHEDULE AT A GLANCE

	09:00 - 12:30	13:30 - 18:00	18:00 - 20:00
20	Advisory Group (starts at 10:00 hrs) Izmailovo Gamma-Delta Hotel	Advisory Group Izmailovo Gamma-Delta Hotel	
21	1st Session of Plenary + WG 2, 4, 6, 7, 10, 12, 19, 20, 21, 22, 23, 24, 25, 42, JWG, SWG1, SWG 5, Ad-Hocs	WG 2, 4, 6, 7, 10, 12, 19, 20, 21, 22, 23, 24, 25, 42, JWG, SWG1, SWG 5, Ad-Hocs	Reception starting at 18:00 hrs. TBD
22	WG 2, 4, 6, 7, 10, 12, 19, 21, WG 2, 4, 6, 7, 10, 12, 19, 20, 21, 22, 23, 24, 25, 42, JWG, SWG1, SWG 5, Ad-Hocs	WG 2, 4, 6, 7, 10, 12, 19, 20, 21, 22, 23, 24, 25, 42, JWG, SWG1, SWG 5, Ad-Hocs	
23	WG 2, 4, 6, 7, 10, 12, 19, 20, 21, 22, 23, 24, 25, 42, JWG, SWG1, SWG 5, Ad-Hocs	WG 2, 4, 6, 7, 10, 12, 19, 20, 21, 22, 23, 24, 25, 42, JWG, SWG1, SWG 5, Ad-Hocs	Social Program and dinner starting at 18:30 hrs. TBD
24	WG 2, 4, 6, 7, 10, 12, 19, 20, 21, 22, 23, 24, 25, 42, JWG, SWG1, SWG 5, Ad-Hocs	WG 2, 4, 6, 7, 10, 12, 19, 20, 21, 22, 23, 24, 25, 42, JWG, SWG1, SWG 5, Ad-Hocs	Advisory Group Social function starting at 20:00 hrs. - TBD
25	WG 2, 4, 6, 7, 10, 12, 19, 20, 21, 22, 23, 24, 25, 42, JWG, SWG1, SWG 5, Ad-Hocs	2nd Session of Plenary WG7 meet afer the Plenary	

DETAILED SCHEDULE

Note: A seminar on “Actual problems of systems and software engineering (standards, models, software tools, effective applications)” will be organized by the host on Friday May 18th.

Saturday, May 19th 2007

10:00 – 16:00 WG7 Planning Meeting - Izmailovo Gamma-Delta Hotel

Sunday, May 20th 2007

08:00 - 17:00 Delegate Registration

10:00 - 17:00 First Advisory Group meeting

Monday, May 21st 2007

09:00 - 09:30 Delegate Registration

09:30 - 11:00 First Session of the Plenary Meeting

1. Opening of the meeting - 09:30 hrs
2. Host's welcome
3. Chairman's remarks
4. Meeting Logistics
5. Roll call of delegates
6. Appointment of drafting committee
7. Adoption of the agenda
8. Report of the Secretariat
 - 8.1. Status Report
 - 8.2. SC7 Project Information
9. Chairman's and AG report
10. Other Reports (please notify the Secretariat no later than April 30th)
11. Review of Meeting Schedule
12. Meeting Closure

11:00 -11:30 Coffee-breaks

11:30 - 13:00 Working Group meetings

13:00 - 14:00 Lunch

14:00 - 16:00 Working Group meetings

16:00 - 16.30 Coffee-breaks

16:30 - 18:00 Working Group meetings

Tuesday, May 22th to Thursday, May 24th 2007

09:00 - 12:30 Working Group meetings

12:30 - 13:30 Lunch

13:30 - 18:00 Working Group meetings

Business Planning Group meetings (as required)

Thursday, May 24th 2007

18:00 - 20:00 Second Advisory Group meeting

Friday, May 25th 2007

09:00 - 12:30 Working Group meetings

12:30 - 13:30 Lunch

13:30 - 15:00 Second Session of the Plenary Meeting

13. Opening of the meeting
14. Roll call of delegates
15. Adoption of the agenda
16. Reports from Working Groups:
 - 16.1 WG2 - R. Hodgkinson
 - 16.2 WG4 – D.H. Lee
 - 16.3 WG6 - M. Azuma
 - 16.4 WG7 - D. Thiele
 - 16.5 WG10 - A. Dorling
 - 16.6 WG12 - M. O'Neill
 - 16.7 WG19 - B. Wood
 - 16.8 WG20 - J. Garbajosa
 - 16.9 WG21 - R. Wittlock
 - 16.10 WG22 - D. Kitson
 - 16.11 WG23 - S. Katoh
 - 16.12 WG24 - T. Uthayanaka
 - 16.13 WG25 – J. Dugmore
 - 16.14 WG42 – J. Bentz
 - 16.15 JWG TC54 – M.F. Theofanos
 - 16.16 SWG1 - F. Coallier
 - 16.17 SWG5 - C. Jones
17. Approval of resolutions and statement of results
18. Subsequent meetings - location and date
 - 2008 – Berlin, Germany
 - 2009 – India
 - 2010 - Japan

19. Any other business
20. Adjournment

Room Allocation

Details will be provided to delegates at onsite registration.

ADVISORY GROUP - BUSINESS PLANNING MEETING
Moscow– Sunday 2006-05-20
Draft Agenda

10:00 Opening – Chairman’s remarks

10:10 Roll-call

10:15 Host Introduction

10:25 Adoption of Agenda and designation of rapporteur

10:30 Work Program Status and Administration

- **Secretariat Report (See SC7 Web site)**
 - **SC7 Project Plans**
 - **New Work Items**
 - .
 - **P Members participation to ballots**

- **WG 42 Convener presentation**
- **JWG TC54 Convener presentation**
- **WG 23 Convener presentation**

(Note: all WG presentations limited to 10 min and covering projects, project plans, project status and NWI)

11:15 Internal Liaison report and status

- **ISO/TC176**
- **IEC/TC56**
- **ISO Risk Management Project**
- **TC184/SC5**

- **JTC 1/SC7**

11: 45 External liaisons

- **itSMF**
- **INCOSE**
- **OMG**

12:00 Presentation by Chairman on status and vision

- **SC7 terms of references**

12:30 Lunch Break

13:30 Decision on follow-up

13:45 Study Groups Reports:

- **Study Group on ITC Governance**
- **Study Group on Benchmarking**
- **Study Group on Review of TR 14143-5 – Functional Size Measurement**
- **Study Group on Software Product Quality Evaluation Module**

15:00 Coffee break

15:30 SWG5 Report

15:50 IEEE-CS Liaison Report

16:00 Future Interim Meetings and Plenary

Plenary:

- **2008 – Berlin, Germany – N3491**
- **2009 – India**
- **2010 - Japan**

Interim Meetings:

- **2007 – Montréal, Québec, Canada**
- **2008 -**

16:10 General discussion and other issues

16:25 Summary of action items for the week

16:40 Adjourn

SECOND SESSION OF THE ADVISORY GROUP

Moscow – Thursday 2006-05-24

Draft Agenda

18:00 Opening – Chairman’s remarks

18:10 Roll Call

18:20 Adoption of the agenda

18:25 Review of Resolutions

20:00 Adjourn