



ISO/IEC JTC1/SC7  
Software and Systems Engineering  
Secretariat: CANADA (SCC)

## ISO/IEC JTC1/SC7 N3024

2004-04-16

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**Title** Draft Agenda - JTC1/SC7 Plenary Meeting, Brisbane, Australia,  
May 09 - 14, 2004.

**Source** JTC1/SC7 Secretariat

**Project**

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**Note**

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**ISO/IEC JTC1/SC7  
PLENARY MEETING AGENDA  
Brisbane, Australia  
May 09 - 14, 2004**

**Location:** Sheraton Brisbane Hotel, 249 Turbot St, Brisbane, Queensland 4000, Australia

**WEEK SCHEDULE AT A GLANCE**

	<b>09:00 - 12:30</b>	<b>13:30 - 18:00</b>	<b>18:00 - 20:00</b>
05-08		Comment database training workshop (starts at 14:00 hrs)	
05-09	Advisory Group (starts at 10:00 hrs)	Advisory Group	Advisory Group (if necessary)
05-10	1st Session of Plenary + WG 2, 4, 6, 7, 9, 10, 12, 19, 20, 21, SWG1, SWG 5, Ad-Hocs	WG 2, 4, 6, 7, 9, 10, 12, 19, 20, 21, SWG1, SWG 5, Ad-Hocs	Welcome function
05-11	WG 2, 4, 6, 7, 9, 10, 12, 19, 20, 21, SWG1, SWG 5, Ad-Hocs	WG 2, 4, 6, 7, 9, 10, 12, 19, 20, 21, SWG1, SWG 5, Ad-Hocs	
05-12	WG 2, 4, 6, 7, 9, 10, 12, 19, 20, 21, SWG1, SWG 5, Ad-Hocs	WG 2, 4, 6, 7, 9, 10, 12, 19, 20, 21, SWG1, SWG 5, Ad-Hocs	Recognition dinner
05-13	WG 2, 4, 6, 7, 9, 10, 12, 19, 20, 21, SWG1, SWG 5, Ad-Hocs	WG 2, 4, 6, 7, 9, 10, 12, 19, 20, 21, SWG1, SWG 5, Ad-Hocs	Advisory Group
05-14	WG 2, 4, 6, 7, 9, 10, 12, 19, 20, 21, SWG1, SWG 5, Ad-Hocs	2nd Session of Plenary	

## DETAILED SCHEDULE

### **Saturday, May 8<sup>th</sup> 2004**

14:00 - 17:00 Comment database training workshop. See [SC7 N2958](#)

### **Sunday, May 9<sup>th</sup> 2004**

08:30 - 17:00 Delegate Registration

10:00 - 17:00 First Advisory Group meeting

16:00 – 17:00 Accompanying person teaming

### **Monday, May 10<sup>th</sup> 2004**

08:00 - 09:00 Delegate Registration

09:00 - 10:30 First Session of the Plenary Meeting

1. Opening of the meeting - 09:00 hrs
2. Chairman's remarks
3. Meeting Logistics
4. Roll call of delegates
5. Appointment of drafting committee
6. Adoption of the agenda
7. Report of the Secretariat
  - 7.1. Status Report
  - 7.2. SC7 Project Information
8. Other Reports (please notify the Secretariat no later than April 30th)
9. SC7 Business Planning Group / Advisory Group Report
10. Review of Meeting Schedule
11. Meeting Closure

11:00 - 12:30 Working Group meetings

12:30 - 13:30 Lunch

13:30 - 18:00 Working Group meetings

### **Tuesday, May 11<sup>th</sup> to Thursday, May 13<sup>th</sup> 2004**

08:30 - 12:30 Working Group meetings

12:30 - 13:30 Lunch

13:30 - 18:00 Working Group meetings

Business Planning Group meetings (as required)

## **Thursday, May 13<sup>th</sup> 2004**

18:00 - 20:00 Second Advisory Group meeting

## **Friday, May 14<sup>th</sup> 2004**

08:30 - 12:30 Working Group meetings

12:30 - 13:30 Lunch

13:30 - 15:00 Second Session of the Plenary Meeting

12. Opening of the meeting
13. Roll call of delegates
14. Adoption of the agenda
15. Reports from Working Groups:
  - 16.1 WG2 – R. Hodgkinson (interim)
  - 16.2 WG4 - DH. Lee
  - 16.3 WG6 - M. Azuma
  - 16.4 WG7 – D. Thiele
  - 16.5 WG9 – T. King (acting)
  - 16.6 WG10 - A. Dorling
  - 16.7 WG12 - P. Morris
  - 16.8 WG19 – B. Wood
  - 16.9 WG20 – C. Laporte (acting)
  - 16.10 WG21 – R. Wittlock
  - 16.11 SWG1 - F. Coallier
  - 16.12 SWG5 - C. Jones
16. Approval of resolutions and statement of results
17. Subsequent meetings - location and date
18. Any other business
19. Adjournment

## **Room Allocation**

Details will be provided to delegates at onsite registration.

**ADVISORY GROUP - BUSINESS PLANNING MEETING**  
**Brisbane – Sunday 2004-05-09**  
**Draft Agenda (version 2)**

**10:00 Opening – Chairman’s remarks**

**10:10 Roll-call**

**10:15 Host Introduction**

**10:25 Adoption of Agenda and designation of rapporteur**

**10:30 Work Program Status and Administration**

- **Secretariat Report (See SC7 Web site)**
  - **SC7 Project Plans**
  - **New Work Items**
  - **Convenerships – SC7 N3023**
  - **SC7 Chairman – SC7 N2919**

- **WG 07 Convener presentation**
- **WG 09 Convener presentation**
- **WG 10 Convener presentation**

*(Note: all WG presentations limited to 10 min and covering projects, project plans, project status and NWI)*

**11:15 Internal Liaison report and status**

- **ISO/TC176**
- **IEC TC56**
- **IEC CD 61610.2 - SC7 N3015**
- **ISO 14258 – SC7 N3014**

**11: 45 JTC1 PAS relevant to SC7**

- **OMG**

**12:00 Presentation by Chairman on status and vision**

**12:30 Lunch Break**

**13:30 Decision on follow-up**

**13:45 Study Groups Reports:**

- **Study Group on Systems Quality Management SC7 N....**
- **Study Group on User Documentation Standards SC7 N....**
- **Study Group to review IS 14143-1:1998 Information Technology – Software Measurement - Functional size measurement – Definition of Concepts – SC7 N2993R**
- **Study Group on the revision of ITU-T Rec. X.901-4|ISO/IEC 10746 Reference Model of Open Distributed Processing SC7 N....**
- **Study Group on System Life Cycle Process Assessment Model – SC7 N2994**
- **Study group on the content of system and software life cycle process information products (documentation) SC7 N3021**

**15:00 Coffee break**

**15:30 SWG5 Report SC7 N3016**

**15:50 IEEE-CS Liaison Report SC7 N3019 and N3020**

**16:20 Future Plenaries SC7 N3010**

**16:30 General discussion and other issues**

- **Meeting Fees (Resolution 643 –Nagoya Plenary –  
and Clause 7.4.1 of the JTC 1 Directives)**

**16:45 Summary of action items for the week**

**17:00 Adjourn**

## **SECOND SESSION OF THE ADVISORY GROUP**

**Brisbane – Thursday 2004-05-13**

**Draft Agenda**

**18:00 Opening – Chairman’s remarks**

**18:10 Roll Call**

**18:20 Adoption of the agenda**

**18:25 Review of Resolutions**

**20:00 Adjourn**