**ISO/IEC JTC1/SC7 N2822**

**2004-04-11**

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| **Title** | Draft Agenda - JTC1/SC7 Plenary Meeting Agenda, Montréal, Canada, May 10 - 16, 2003. |
| **Source** | JTC1/SC7 Secretariat |
| **Project** | |
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| **References** | N2766 |
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| **Note** | New version including AG meeting detailed agenda and some corrections. |

# ISO/IEC JTC1/SC7
# PLENARY MEETING AGENDA
# Montréal, Canada
# May 10 - 16, 2003

**Location**:    École de technologie supérieure, 1100 Notre Dame Ouest, Montréal, Québec, Canada

# WEEK SCHEDULE AT A GLANCE

| | 09:00 - 11:30 | 13:00 - 18:00 | 18:00 - 20:00 |
|---|---|---|---|
| 05-10 | Editor Training | Editor Training | |
| 05-11 | Advisory Group | Advisory Group | Advisory Group (if necessary) |
| 05-12 | 1st Session of Plenary + WG 2, 4, 6, 7, 9, 10, 12, 17, 18, 19, 20, 21, SWG1, SWG 5, Ad-Hocs | WG 2, 4, 6, 7, 9, 10, 12, 17, 18, 19, 20, 21, SWG1, SWG 5, Ad-Hocs | Reception |
| 05-13 | WG 2, 4, 6, 7, 9, 10, 12, 17, 18, 19, 20, 21, SWG1, SWG 5, Ad-Hocs | WG 2, 4, 6, 7, 9, 10, 12, 17, 18, 19, 20, 21, SWG1, SWG 5, Ad-Hocs | |
| 05-14 | WG 2, 4, 6, 7, 9, 10, 12, 17, 18, 19, 20, 21, SWG1, SWG 5, Ad-Hocs | WG 2, 4, 6, 7, 9, 10, 12, 17, 18, 19, 20, 21, SWG1, SWG 5, Ad-Hocs | Social |
| 05-15 | WG 2, 4, 6, 7, 9, 10, 12, 17, 18, 19, 20, 21, SWG1, SWG 5, Ad-Hocs | WG 2, 4, 6, 7, 9, 10, 12, 17, 18, 19, 20, 21, SWG1, SWG 5, Ad-Hocs | Advisory Group |
| 05-16 | WG 2, 4, 6, 7, 9, 10, 12, 17, 18, 19, 20, 21, SWG1, SWG 5, Ad-Hocs | 2nd Session of Plenary | |

# DETAILED SCHEDULE

## Saturday, May 10<sup>th</sup> 2003

09:00 - 10:00  Delegates Registration (to be confirmed)

10:00 - 16:00  Editor Training

## Sunday, May 11<sup>th</sup> 2003

09:00 - 10:00  Delegates Registration (to be confirmed)
10:00 - 18:00  First Advisory Group meeting

## Monday, May 12<sup>th</sup> 2003

08:30 - 09:30  Delegates Registration

09:30 - 10:30  First Session of the Plenary Meeting

1. Opening of the meeting - 09:30 hrs
2. Chairman's remarks
3. Meeting Logistics
4. Roll call of delegates
5. Appointment of drafting committee
6. Adoption of the agenda
7. Report of the Secretariat
    7.1. Status Report
    7.2. SC7 Project Information
8. Other Reports (please notify the Secretariat no later than April 30th)
9. SC7 Business Planning Group / Advisory Group Report
10. Review of Meeting Schedule
11. Meeting Closure

10:30 - 11:30  Working Group meetings

11:30 - 13:00  Lunch

13:00 - 18:00  Working Group meetings

## Tuesday, May 13<sup>th</sup> to Thursday, May 15<sup>th</sup> 2003

08:30 - 11:30  Working Group meetings

11:30 - 13:00  Lunch

13:00 - 18:00  Working Group meetings

Business Planning Group meetings (as required)

## Thursday, May 15<sup>th</sup> 2003

17:30 - 21:00  Second Advisory Group meeting

## Friday, May 16<sup>th</sup> 2003

08:30 - 11:30  Working Group meetings

11:30 - 13:00  Lunch

13:00 - 14:30  Second Session of the Plenary Meeting

    12. Opening of the meeting
    13. Roll call of delegates
    14. Adoption of the agenda
    15. Reports from Working Groups:
        16.1    WG2 - K. Johnson
        16.2    WG4 - DH. Lee
        16.3    WG6 - M. Azuma
        16.4    WG7 – D. Thiele
        16.5    WG9 - H. Daniels
        16.6    WG10 - A. Dorling
        16.7    WG12 - P. Morris
        16.8    WG17 - S. Tyndale-Biscoe
        16.9    WG18 – V. Hailey
        16.10    WG19 – B. Wood
        16.11    WG20 – J. Garbajosa
        16.12    WG21 – L. Piper
        16.13    SWG1 - F. Coallier
        16.14    SWG5 - C. Jones
    16. Approval of resolutions and statement of results
    17. Subsequent meetings - location and date
    18. Any other business
    19. Adjournment

## Room Allocation

TBD.

**ADVISORY GROUP - BUSINESS PLANNING MEETING**
**Montréal – Sunday 2003-05-11**
**Draft Agenda (version 1)**

**10:00 Opening – Chairman's remarks**

**10:10 Roll-call**

**10:15 Host Introduction**

**10:25 Adoption of Agenda and designation of raporteur**

**10:30 Work Program Status**

- **Secretariat Report (See SC7 Web site)**
    - **Operations Plans**
    - **SC7 Project Plans**
    - **New Work Items**

- **WG xx Convenor presentation**
- **WG yy Convenor presentation**
- **WG zz Convenor presentation**
*(Note: all WG presentations limited to 10 min and covering projects, project plans, project status and NWI)*

**11:15 Internal Liaison report and status**
- **ISO/TC176**

**11: 45 JTC1 PAS relevant to SC7**
  - **OMG**

**12:00 Lunch Break**

**13:00 Presentation by Chairman on status and vision**
  - **Presentation of latest draft of SC7 Direction Statement**

**13:30 Decision on follow-up**

**13:45 Report on Harmonization Study Group (N2817)**

**14:15 SWG5 Report**

**14:45 IEC/TC56 Liaison**

**15:00 Coffee break**

**15:30 IEEE-CS Liaison Report**

**16:00 WG12 Program of Work (US National Body)**

**16:10 Future Plenary**

**16:15 General discussion and other issues**

**16:45 Summary of action items for the week**

**17:00 Adjourn**

# SECOND SESSION OF THE AG

**Montréal – Thursday 2003-05-15**

**Draft Agenda**

**18:00 Opening – Chairman's remarks**

**18:10 Roll Call**

**18:20 Adoption of the agenda**

**18:25 Review of Resolutions**

**20:00 Adjourn**