



ISO/IEC JTC1/SC7  
Software & System Engineering  
Secretariat: CANADA (SCC)

## ISO/IEC JTC1/SC7 N2553

2001-11-14

**Doc. Type**            Calling Notice & Meeting Agenda

**Title**                 Calling Notice & Meeting Agenda - JTC1/SC7 WG4 Meeting, Bari - Italy, November 5-9, 2001.

**Source**              JTC1/SC7 WG4 Convener

**Project**

**Status**              Final

**References**

**Action ID**            FYI or ACT

**Due Date**

**Mailing Date**        2001-11-14

**Distribution**        SC7\_AG; P, O & L Members

**Medium**             Encoded Acrobat

**No. Of Pages**        3

**Note**                 Apologies to the WG for the delay in issuing this document.

**Software Engineering - Tools and Environment**

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**Title: Draft Meeting Agenda**  
**SC7/WG4 – Bari, Italy**  
**November 5-9, 2001**

**Date: October 1<sup>st</sup>, 2001**

**Source: D. Lee**

**Action: For information**

ISO/IEC JTC1/SC7/WG4

# Agenda

**EIGHTEENTH MEETING OF JTC1/SC7/WG4**

**Bari, Italy, November 5-9, 2001**

## WG4 Working Sessions

1. Initiation
  - A. Welcome and introductions
  - B. Approval of agenda
  - C. Approval of previous minutes
2. Software Engineering Environment Services
  - A. Ballot comments Resolution Report
  - B. Review and update Document of SEE Services
  - C. Update Project Requirements Document
3. Configuration Management Tool Requirements
  - A. Discuss draft status
  - B. Review and update Document of CM Tool Requirements
  - C. Project Requirement Document
4. Discuss future WG4 activities

- A. WG4 Mission
  - B. WG4 Vision
  - C. Product Plan
  - D. Revision of 14102
  - E. Study of XML (tools) as a NWI
  - F. Requirement Engineering tools as a NWI
  - G. Process improvement tools as a NWI
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- 5. Plans for 2002 Plenary
  - 6. Discuss future WG4 interim meetings: WG co-location & potential sites.
  - 7. Discuss future WG4 recruiting activities.
  - 8. Discuss action items for the project progress